

Marion County Parks And Recreation Commission

May 20, 2024 – Regular Meeting Minutes

6:00 PM CVB Conference Room

COMMISSIONERS

PRESENT:

Jay Ford, President
Robert Brookover, Vice Pres.
Craig White, Secretary
J. Philip Burton, Treasurer
Jimmy Bledsoe
Tracy Evans
Rick Garcia
Cathy Maxwell
Josh Rice
Dave Shaw
Butch Tennant

STAFF

PRESENT:

Tony Michalski, Director
Tina Mascaro, Sports Management Director

GUESTS:

I. Opening of the meeting and approval of minutes

The meeting was called to order at __6:04__p.m. by __Tony Michalski__(MCPARC Director)

There were not enough board members in attendance for a quorum or to be able to conduct a formal meeting.

The motion was made by _____ and seconded by _____ for the **approval of the minutes** for _____. Motion Carried _____ Motion Denied _____

II. Financial Report for __April, 2024__

The motion was made by _____ and seconded by _____ for the **financial report and invoices** for _____. Motion Carried _____ Motion Denied _____

III. Committee Reports

- a. Program and Planning
- b. Finance
- c. Nominating
- d. Personnel

IV. Director's Report

Tony gave a brief overview of his report which was included in the Board members packets.

We still have a lifeguard shortage but he is working diligently to recruit and train individuals. Another certification class for be held and hopefully we'll get our staff filled.

Tony mentioned that the Middletown Commons AMLER grant is finally moving forward. There were some complications on MCPARC's end regarding our federal SAMS number but that has been resolved and will schedule a meeting with representatives from the Middletown Commons to discuss moving forward in compliance with the agreement in place.

County Commissioner Ernie Vangilder would like us to consider holding the July board meeting in Baxter so we can showcase and celebrate all the efforts that MCPARC and the Baxter community have put into their facilities.

Additional items included in the packet include:

Mary Lou Retton project update – foundation pour, and the below grade utility work has been completed; the initial courses of blocks have been laid. Youth football and cheer have been contacted regarding the project timeline. Veritas has stated that work should be completed by 9/2/24.

MCPARC playground and Day Camp program – planning and training for both programs have begun. Both Tony and Krystie completed the summer food training that is required for the program. Tony has been in contact with the MCBBoE office of Child Nutrition in preparation for the program. Camp will be held June 10th – July 19th.

Project Report – MCPARC is continuing to work with organizations to complete their community grant projects. Maintenance crew has been keeping up with the mowing and cleaning of all parks. MCPARC is working closely with Fairmont Little League on scheduling field usage. We have contacted Duraedge to conduct a site visit to the A-Ball field at MLR and the girls' softball field at EFHS to give us quotes on renovating both infields for the 24-25 fiscal budget year. MCPARC participated in the National Celebrate Rails Trails Day event on April 27th along with the City of Fairmont and other organizations. MCPARC participated in the Rivesville Spring carnival event on May 10th. We received a memorial/recognition bench for Project Graduation founders and will be installing it soon on the McTrail.

Pool reports – both pools are on schedule to open for the season on May 25th as long as we can secure enough staff. The WV state waterslide inspection has been completed at both pools. New wave chamber gates were installed and have been tested. New lounge chairs for both pools were purchased and more tubes for the wave pool were purchased. The County Commission has contacted Naternicola Masonry to begin work on the exterior wall at 12th Street Pool. We will fence off the work area on the street and in the concession area of the pool so we can still operate while construction is proceeding.

V. Sports Management Director Report

Tina gave a brief overview of her report which was included in the Board members packets. Approval of the new food truck policy and facility rental policy were to be discussed. It was mentioned to either email the policies to all board members or table the discussion until the next board meeting.

Additional items included in the packet include:

Community engagements during the past month include Celebrate Trails Day collaboration with the City of Fairmont and others on April 27th. Fairmont Lions Club continued support of cleaning efforts on the Rail Trail. MCPARC collected used solar eclipse glasses to send to Eclipse Glasses USA. MCPARC hired an attendant for the bathroom at the Monongah trailhead. He will begin opening and cleaning it April 18th and it will be open daily from 8am – 9pm (this is part of an

agreement we have with the town of Monongah and the Trail Trail). MCPARC Community Garden program coordinator participated in the Marion County Public Library's Earth Day Celebration on April 20th. Pool passes were donated to Movement in Dance for the dance recital basket raffle, and to EFHS athletic association for a basket raffle. Office assistant, Linda Swisher, participated in the Literacy Fair sponsored by the Board of Education. MCPARC donated 2 bags of field marking to WFMS softball team.

Program information - Guyses Run Kids Day event was held May 4th, this was free event co-sponsored by the Town of Whitehall. Eagle Scout, Maleah Deel, completed her Eagle project at Guyses Run – she built an informational kiosk and will keep it updated with information about MCPARC programs and the types of fish in the pond. Tina worked closely with Veritas to get the A-Field open for use while the MLR project is going on. The field was opened May 1st for use by FLL. The MCPARC Community Garden is open and accepting bed reservations. The Izaak Walton League installed 3 fishing line collection pipes at Curtisville and 3 at Guyses Run for people to dispose of their used fishing line. Kokosing Construction was awarded the WVDOH Hutchinson Truss Bridge Project in Hutchinson and are requesting access to the project utilizing a portion of the West Fork Trail for construction traffic. Our new payment policy regarding reservations has resulted in less 'no payments' for facility rentals and has not deterred reservations. Current registration numbers for tennis – 16 for session 1 and 24 for session 2. Current registration numbers for Rookie Rugby – 8. Current registration numbers for swim lessons – 27 for session 1 and 13 for session 2.

VI. Maintenance Report

A list of all projects were included in the Board packet.

Repaired basketball pole at EM pavilion 1, repaired fence around A-field at MLR, replaced construction fence at MLR, installed bench at Norway bridge, completed all playground safety checks, installed new chamber gates at the wave pool, repaired John Deere mower, sprayed weeds in all parks, prepped A-Field for game play, repaired circulation pump and chlorine injector pump at 12th Street pool, repaired benches at MLR, assisted with Eagle Scout project at Guyses Run, fixed water leaks at the wave pool, removed small playground at EM for safety purposes, various landscape projects around the parks, installed no parking signs and handicap logos at the t-ball field at MLR, storm cleanup around EM and the trails, repaired the cub cadet mower, assisted MCPARC horseshoe organization in cleaning out of their building, trimmed trees at MLR, performed general maintenance to trucks and mowers, continued work on small bathroom remodel at MLR, mowing at all parks, and installed new air fresheners in all bathrooms.

VII. New Business

VIII. President's Remarks

IX. Around the Horn

a. J. Bledsoe

b. R. Brookover

- c. P. Burton
- d. T. Evans
- e. J. Ford
- f. R. Garcia
- g. C. Maxwell
- h. J. Rice
- i. D. Shaw
- j. B. Tennant
- k. C. White

With no further business, the motion was made by _____ and seconded by _____ for meeting adjournment at __6:30__ PM. The motion carried.

Tina Mascaro Sports Management Director May 20, 2024

Minutes Recorded By (Signature) Title Date

Approved/ Disapproved Initials Date